

# PYEONGCHANG, KOR

02.02. - 05.02.2017

## Competition Programme

DATE	FORMAT	HILL / COURSE	SJ/XC
Sat, 04.02.2017	<i>Ind. Gundersen</i>	HS 140, 2.5 km lap	1 jp / 10 km
Sun, 05.02.2017	Ind. Gundersen	HS 140, 2.5 km lap	1 jp / 10 km

## Event Programme (Subject to change! LOC time: CET + 9 hours)

DATE	COMPETITION	TRAININGS	MEETINGS	OTHER
Thu, 02.02.		<b>15:00-17:00</b> Free XC training		
Fri, 03.02.	<b>18:00</b> SJ HS 140 PCR	<b>16:00</b> SJ HS 140 Official Training  <b>20:30</b> XC Official training	<b>10:00</b> TCM Dragon Valley Hotel	
Sat, 04.02.	<b>18:00</b> SJ HS 140 Ind. Gundersen  <b>20:30</b> XC 10 km Ind. Gundersen	<b>17:00</b> SJ HS 140 Trial Round Ind. Gundersen		<b>after the race</b> winner presentation at the venue
Sun, 05.02.	<b>18:00</b> SJ HS 140 Ind. Gundersen  <b>20:30</b> XC 10 km Ind. Gundersen	<b>17:00</b> SJ HS 140 Trial Round/ Qualification		<b>after the race</b> winner presentation at the venue

## Deadlines

PRELIMINARY ENTRIES	FINAL NUMBERS	FINAL ENTRIES
02/01/2017	24/01/2017	02/02/2017 at 18:00

## Contacts

General Secretary	Songlee Yang +82 33 350 3470 <a href="mailto:nordiccombined@pyeongchang2018.com">nordiccombined@pyeongchang2018.com</a>
Race Office	Songlee Yang +82 33 350 3470 <a href="mailto:nordiccombined@pyeongchang2018.com">nordiccombined@pyeongchang2018.com</a>
Chief of Competition	Chonghwan Sung +82 10 8580 8383 <a href="mailto:jhsung@dankook.ac.kr">jhsung@dankook.ac.kr</a>
Accommodation Office	Eunhee Kim +82 33 350 5173 <a href="mailto:eunhee.kim@pyeongchang2018.com">eunhee.kim@pyeongchang2018.com</a>
Financial Office	Junsi Jeong +82 33 350 4571 <a href="mailto:Junsi.jeong@pyeongchang2018.com">Junsi.jeong@pyeongchang2018.com</a>
Transportation Office	Eujjung Lee +82 33 350 5008 <a href="mailto:euijung.lee@pyeongchang2018.com">euijung.lee@pyeongchang2018.com</a>
Wax Cabins	Jungkwon Seo +82 10 9456 9200 <a href="mailto:Jkseo1103@korea.kr">Jkseo1103@korea.kr</a>
Radio Frequencies	Bongryoung Jeun +82 33 350 362 <a href="mailto:spectrum@pyeongchang2018.com">spectrum@pyeongchang2018.com</a>

## Information

### 1. Accreditation

- Requests for additional accreditation must be sent via the FIS Online System or to the OC Secretariat at [nordiccombined@pyeongchang2018.com](mailto:nordiccombined@pyeongchang2018.com).
- Also every participant including athletes and officials are kindly asked to complete and submit attached application form and photos in the following format at [nordiccombined@pyeongchang2018.com](mailto:nordiccombined@pyeongchang2018.com). The excel file (application form) will be sent to each NSA after preliminary entries.

## Photo Requirements

- An ID-format photo
- File Name: Lastname+Firstname\_ddmmyyyy.jpg  
(e.g.: impyeongchang\_02092018)
- Photo Size : 3.5cm x4.5cm
- File Size: 50~100kb
- File Format: jpg(jpeg), bmp, gif
- All accreditation cards can be:
  - Collected in front of Grand Ballroom in the Dragon Valley Hotel from 1st to 2nd of February 2017, 09:00 - 18:00.
  - Collected by the captain or representative of each team. These team captains have to present their ID or passports and to take accreditation cards for their athletes and officials after the participants list is checked by the Accreditation team.
  - Printed individually if participant information corresponds to his/her passport or ID information.
  - Collected at the Venue Accreditation Centre at the Alpensia Sports Park from two hours prior to the start of the competition to an hour after the competition between 3rd and 5th of February
  - Reprinted at all accreditation offices in case cards are lost or damaged.

## 2. Race Office

- Race Office is located in Alpensia Ski Jumping Centre on 1<sup>st</sup> floor.
- **Opening times:** 10:00 - 22:00, 1<sup>st</sup> -6<sup>th</sup> Feb. 2017
- The Sub-Race Office for SJ is located at Athlete Compound in Alpensia Ski Jumping Centre.
- **Opening times:** 10:00 – 22:00, 1<sup>st</sup> -6<sup>th</sup> Feb. 2017, Feb
- Sub-Race Office for CC is located in Alpensia Cross Country Centre on 2<sup>nd</sup> floor
- **Opening times:** 11:00 – 18:00, 2<sup>nd</sup> Feb. 2017 (Thu)  
19:00 – 22:00, 3<sup>rd</sup> -5<sup>th</sup> Feb. 2017 (Fri – Sun)

## 3. Accommodation

- Booking according the FIS Rules via FIS Online registration system
- The OC offers following accommodation (full board included) according to FIS NC World Cup Rule.  
Dragon Valley hotel; 4 km from Alpensia Ski Jumping and Cross Country skiing Centre, 10 minutes by shuttle bus.
- Hotel Information:  
Times: Check-in : 15:00 / Check-out : 12:00, Early Check-in : impossible / Late Check-out : 10,000 KRW per hour from 12:00 to 15:00
- Price for additional accommodation (full board included) outside of the quota within official days: 125 CHF per person.
- Price for additional accommodation in case of arrival earlier or departure later : Dragon Valley Hotel (176,000KRW) excluding meals. Each team should pay directly at the hotel reception. The OC will help the reservation for this case only when teams inform OC within preliminary entries.

- Additional information about accommodation will be given to the teams after receiving the preliminary entries and accommodation requests.

#### 4. Transport

- **Official airport:** Incheon International Airport (ICN), Gimpo Airport if needed
- **Airport transfer:** The OC will arrange transportation between the airports and the hotels. 1 transport (from and to the airport). Arrival & Departure Desk will be on the 1<sup>st</sup> floor near Gate 3 and 8. Feb. 2<sup>nd</sup> & 7<sup>th</sup>
- Within WC quota: 1 transport (from and to the airport) free of charge on official arrival and departure day; Out of WC quota : 120,000 KRW round trip per person on official arrival and departure day including luggage and equipment delivery.
- If teams would like to arrive earlier or depart later, they will be responsible for their own way to get here.
  - **Official Arrival and Departure day : 2<sup>nd</sup>, 7<sup>th</sup>, Feb. 2017**
- Ski and Equipment will be delivered directly to waxing cabin from airport, if team representatives want to check the luggage OC will arrange the transportation from hotel to waxing cabin.
- **Shuttle service:** From an official training day to one day after the end of the competitions; Competition days: from 2hrs prior to competition until to 2hrs after competition (depending on peak or non-peak).

#### 5. Payments

- **Reimbursement for FIS officials :** Expenses sheets will be received at Race office during the race weekend or by e-mail [nordiccombined@pyeongchang2018.com](mailto:nordiccombined@pyeongchang2018.com). All payments will be done electronically by bank transfer.
- **Travel expenses:** Travel expenses to the teams will be paid according to FIS NC WC Rules by bank transfer. Bank details shall be provided to the OC.
- **Payment:** All payment can be paid at the Race Office if teams have to pay. Credit cards (VISA/Master) only can be accepted. However, for accommodation in case of early arrival and late departure, each team should pay at the hotel reception directly.

#### 6. Waxing Facilities

- **Wax cabins:** Both SJ and CC cabins are available from 01/02/2017 at 12:00
- The **keys** to the cabins:
  - For Ski Jumping: SJ sub-race office (at SJ athlete compound)
  - For Cross Country: CC team service office (at CC wax/service cabin area)

#### 7. Radio Equipment Regulations

- All radio equipment brought from abroad to be used during the Nordic Combined World Cup requires short-term spectrum license from the Ministry of Science, ICT and Future Planning (MSIP), which is the RF spectrum regulatory authority of Korea.
- The frequency application procedures and forms :
  - Spectrum Order Portal: <https://spectrumorder.pyeongchang2018.com>
  - Application Deadline : 3<sup>rd</sup> Jan 2017 (30 days before the start of WC)

- Late or on-site applications have a lower chance of getting requested frequencies
- Private Wi-Fi Routers (APs, Mi-Fis, etc.) also require spectrum application
- Application fee : 15,000 KRW per application frequency (paid at the financial desk in Race Office)
- The PyeongChang Organizing Committee for the 2018 Olympic and Paralympic Games (POCOG) and MSIP will analyze requested frequencies and notify users of their spectrum application results via email. If needed, frequency change may be requested.
- Upon arrival, all equipment must be tested and tagged at the SMR (Spectrum Management Room) by the relevant government agency before use.
  - SMR Operation Time : 09:00 – 18:00, 1<sup>st</sup> -6<sup>th</sup> Feb. 2017
  - SMR Location : Alpensia Ski Jumping and Cross Country Centre
- According to the applicable Korean law, you may be fined up to 30 million KRW (30,000 USD) or sentenced to up to three years in jail for the use of an unapproved frequency. Therefore, all wireless equipment must acquire approval before use.
- Any additional inquiries regarding RF Spectrum may be sent to [spectrum@pyeongchang2018.com](mailto:spectrum@pyeongchang2018.com).

## 8. Visa Regulations

- Remember that citizens of some countries will need visa for visiting Korea. Please check with your embassy if you need a visa for Korea. [mofa.go.kr/ENG](http://mofa.go.kr/ENG) "Visa" to find out whether your country is under visa exemption agreement with Republic of Korea or not.
- In case teams need an entry visa, teams have to apply to the OC [nordiccombined@pyeongchang2018.com](mailto:nordiccombined@pyeongchang2018.com) for invitations by 24<sup>th</sup> Jan. 2017. However, teams should carefully check how long it takes to get an entry visa from each embassy.

## 9. Prize money and taxes

- The OC will make prize payments electronically through bank transfer to the accounts of prize-winners. Please be prepared to provide to the OC the following information: account holder's name, account, name of the bank, bank's address, IBAN, SWIFT. The payment will be completed after the OC receives the full and correct payment details of the prize money recipient. According to tax law of Korea, additional tax will be charged.

## 10. Media & Communications

<http://www.hellopyeongchang.com/en>  
<https://www.facebook.com/HelloPyeongChang/>

# 11. Course Maps



